

MASTER'S DEGREE GRADUATION INFORMATION 2011-12

Assemblies of God Theological Seminary

Graduation Requirements

- Satisfactory completion of all degree program requirements (*see policy on transfer credit*).
- Satisfactory grade point average (2.0 minimum for M.Div.; 2.5-3.0 for M.A.).
- Must be in good standing as stated in the AGTS catalog (*see Academic Status*).
- As prescribed by the specific degree program in which enrolled . . .
 1. Pass a written comprehensive examination; or
 2. Submit a seminar-quality research paper that is read and approved by faculty; or
 3. Complete a field education research project.
- Satisfactory resolution of any financial obligations in the AGTS Business Office.
- Register to graduate and secure approval of the Academic Affairs Committee and Faculty.
- Submit official transcript with grades for **transfer credit** purposes **to the Registrar's Office by February 15** of the student's graduation year.
- Complete graduating student questionnaire.
- Participate in commencement exercises (written approval to be absent must be secured through the Registrar's Office).

Graduation Registration

The cut-off date to register for graduation is October 31, 2011. Commencement will be held in May. Students who complete degree requirements during the summer months (*enrollment limited to 6 hours in summer*) may participate in commencement during the current academic year, if approved. (Note: *Students who plan to complete final courses for their degree during the summer sessions should not register to graduate and plan to participate in the May commencement if they have any doubts about keeping that commitment.*) **Students are personally responsible to confirm with the Registrar's Office to be sure all degree requirements are satisfied.**

Graduate Approval

Approval to graduate comes from the Academic Affairs Committee and faculty through the registrar. An official notice of approval or disapproval will be sent to each prospective student registered to graduate.

Graduation with Honors

Graduating students completing a degree program with a grade point average of 3.70 will graduate *cum laude*; 3.80 gpa—*magna cum laude*; and 3.90 gpa—*summa cum laude*. Summer graduates cannot receive this honor at the May graduation, but it will be posted on the transcript and diploma in August. All courses must be completed up to and including the fall semester of the current academic year for honors consideration. Fall and spring graduates should contact the Registrar's Office for additional information about honors recognition at commencement. . . A limited number of graduates are elected into the Kappa Delta Chi Honor Society each year by the faculty. (*See the AGTS Student Handbook "Honors."*)

Degrees

The degree earned will be recorded on the transcript at the end of the semester in which all the degree requirements are completed. The last day of that semester is the official graduation date (*Fall—December 16, 2011; Spring—April 27, 2012; Summer—August 1, 2012*). Diplomas will not be distributed prior to the May commencement. (*Note: Contact the Registrar's Office if you do not qualify for one of the graduation dates listed above.*)

The diploma cover received at commencement is empty. Fall graduates may pick up diplomas and final transcripts immediately following commencement provided all of the degree requirements are satisfied and the account is paid in full. (*To receive diplomas at commencement, outstanding balances must be paid by April 9. Spring diplomas are released in mid-June. Summer diplomas are mailed in September.*) **Important note: Diplomas cannot be cleared for release during the two weeks prior to commencement.**

Change in Graduation Plans

In the event it is impossible to complete the degree requirements originally planned, immediately notify the registrar at AGTS.

Graduation Announcements/AGTS Class Rings

February is the deadline to order graduation announcements. Seminary rings may be ordered anytime through Jostens.

Graduation Events

Graduation activities include a banquet on May 3 and the commencement service on May 5. Details concerning these events will be forthcoming in March.

Academic Attire

In April, cap and gowns may be picked up in the Registrar's Office. Master's graduates will keep the academic attire.